

**PART ONE MINUTES OF A MEETING OF
THE CURRICULUM, STANDARDS AND WELFARE COMMITTEE
OF LOSTOCK HALL PRIMARY SCHOOL
ON TUESDAY 13th MAY 2025**

GOVERNORS IN ATTENDANCE:

Graham Hamilton (GH)	Headteacher
Eddie Latch (EL)	Committee Chair
Mike Duzinkewyck (MD)	
Ben Sleeman (BSL)	Co-opted Governor
Robin Muir (RM)	Parent Governor

OTHERS IN ATTENDANCE:	Elizabeth Dockry (ED)	Deputy Headteacher
	Maria Wilson	Clerk to Governors

MINUTES – PART ONE: NON-CONFIDENTIAL BUSINESS

The meeting commenced at 5pm.

ITEM		ACTION
1.	<p>APOLOGIES AND ANY OTHER BUSINESS</p> <p>Apologies were received and accepted from the following Governors:</p> <ul style="list-style-type: none"> • Brenda Sigley • Sarah Simpson – emailed during the meeting • Jenny Myers <p>There was no additional business raised at the start of the meeting.</p>	
2.	<p>DECLARATIONS OF INTEREST</p> <p>The following declarations were made by Governors:</p> <ul style="list-style-type: none"> • GH's wife works for Connex Education who are employed to provide supply services to the school. • EL teaches at Poynton High School. 	
3.	<p>PART ONE MINUTES AND MATTERS ARISING</p> <p>a) The Part One minutes from the previous meeting on 06.02.25 were confirmed as a true and accurate record of proceedings. Governors approved the minutes.</p> <p>ACTION: To scan a copy of the signed minutes and send to GH</p>	Clerk



ITEM		ACTION
	<p>b) Governors reviewed the action log. The following actions were to be confirmed by the Clerk: Action 4 (Clerk), Action 4 x 2 (Elizabeth Dockry). All actions completed.</p> <p>A hard copy of the Link Governor Roles – updated April 2025 – was tabled during the meeting. Two amendments need to be made to the document – Mrs D White replaces Miss A Nelson in Science. MD will liaise with History and Geography.</p> <p>All Governors acknowledged their staff links.</p>	<p>Clerk</p>
<p>4.</p>	<p>SCHOOL PERFORMANCE UPDATE</p> <p>The following documents were shared with Governors in advance of the meeting:</p> <ul style="list-style-type: none"> • May 2025 Head’s Report • Inspection Data Summary Report Final (IDSR) • 31.03.25 Lostock Hall Primary School Science NOV (Notice of Visit) <p>GH guided Governors through the Head’s Report: <u>Early Years and Foundation Stage</u></p> <p>Based on current data 90% of pupils in EYFS are working at Good Level of Development (GLD).</p> <p>Q: Is the 74% current estimate for Y1 Phonics, based on assessment, lower than the last estimate? Response: Yes, it is. The pupils who are not predicted to pass the Phonics check include SEND pupils. The pupils have made good progress following additional time and resources being invested in them by school. They are having two-week interventions and are then being tested again.</p> <p>Q: Is this the start of a trend? Response: No. Individual pupils are being identified and worked with in preparation for Y2.</p> <p><u>KS1</u></p> <p>Q: Is there any national data to compare the Phonics with? Response: No. The earliest national comparison data is published for Y2.</p> <p>There was discussion of the IDSR which shows the school in a very positive way. GH explained that the IDSR data is a year out of date. The IDSR is part of a bigger picture and should not be read in isolation.</p> <p>Q: How does the school cater for the pupils who have not passed the Phonics screen in Y1 when they transition to Y2? Response: There is a two-week intensive programme taught to pupils on the cusp. There is a two-hour Phonics booster class on a Thursday. There is Little Wandle support provided. The pupils are then reassessed. The plan for September 2025 is to teach Phase 5 to the whole class.</p> <p>It was noted that the Y2 pupils who had not secured their Phonics check in Y1, now have done this.</p> <p>Y1 Reading, Writing and Maths expected standards are all above the national average.</p>	



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	<p>There is no statutory requirement to test at KS1.</p> <p><u>KS2</u></p> <p>The 86% of pupils predicted to achieve the expected standard in Reading is slightly conservative.</p> <p>Spelling, grammar and punctuation is determined by the level of pupil understanding and pupil ability to work to time in tests.</p> <p><u>SEND/Pupil Premium Progress</u></p> <p>There is a degree of crossover between SEND and Pupil Premium (PP) pupils. They have not achieved as highly as non-SEND/PP pupils.</p> <p>On Monday 19th the School Improvement Partner (SIP) is visiting the school. The SIP will work with members of staff to review the Pupil Premium Strategy Statement. The gap between PP and non-PP pupils remains constant. This is a focus of the revised Ofsted guidance. It is also central to the Cheshire East Inclusion Programme. The aim of the meeting is to raise the profile of PP v non-PP with members of staff. Numbers of pupils are not significant at the school, but this will make a difference.</p> <p>Q: Has the gap grown? Response: No, it has not. SEND and PP pupils are progressing towards their individual targets.</p> <p>EAL (English as an Additional Language) pupils are slightly behind other pupils, but they are performing better than non-EAL pupils. Most EAL pupils at the school are Hong Kong Chinese.</p> <p>Q: What do the IDSR quintiles refer to? If the school is in the 92nd quintile, does it mean they are in the top 8%? Response: Yes, it does.</p> <p>Governors noted that the school should celebrate this information more. The IDSR data is very strong. GH explained that the IDSR is released as unvalidated data in October, it is checked and re-released later in the month. It is released again in November, December and January, with the final version being circulated in May.</p> <p><u>Sports Premium</u></p> <p>The percentages show all pupils at the expected standard or above. KS2 have met their target. More than 50% of KS1 pupils have achieved the expected standard.</p> <p>Q: Do we still receive Sports Premium? Response: We receive about £17k per year. There is a per pupil amount multiplied by the number of pupils on roll. The school spends Sports Premium money on Forest School time within the curriculum. There are many criteria to be met before spending the money. The decision to embed Forest School into the curriculum is because it is outside, all pupils can be involved, and it teaches transferable skills.</p>	



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	<p>One Governor noted that by completing Forest School within the curriculum, it enabled pupils to diversify their experience at another after-school club.</p> <p>GH is proposing to use the Sports Premium in a similar way in 2025-2026. This will cost the school about £6k.</p> <p>Other ways of spending the money were noted. Governors commented that this was excellent because the school had stripped back much of its extra-curricular offer due to budget constraints. If Forest School was no longer viable, it was suggested that parents contribute to the experience.</p> <p>GH advised Governors that the school has a good curriculum. Behaviour and Attitudes was deemed Outstanding at the school's last Ofsted Inspection in May 2024. However, the school needs to be clearer, and to have a greater awareness of Personal and Social Development.</p> <p>GH is visiting Vernon Primary School to look at their Modern Foreign Language (MFL) provision. Vernon Primary School teaches many languages, not just French. The aim is for the school to raise cultural awareness. Vernon Primary School's language curriculum has been well received by Poynton High School.</p> <p>Q: Will there be a charge for the meeting with Vernon? Response: It is unlikely. The two schools are part of the Poynton, Disley and Adlington (PDA) association of schools.</p> <p>GH informed Governors that one member of staff's NPQSL (National Professional Qualification for Senior Leadership) is concluding. The member of staff completing their SENDCo qualification has a further year of study.</p> <p>There are benefits of being in the Trust. There is shared continued professional development (CPD), the Trust CEO visited the school, and a Maths Learning Walk has been completed. There has been a visit to a school in Bolton, the Beaumont Primary School to look at a particular school improvement plan model, Lab Schools, which the Trust might introduce. There are SENDCo Cluster meetings every half-term where good practice is shared and action plans written.</p> <p>Q: So, you have seen the benefit of the support? Response: Yes, and the Senior Leadership Team (SLT) is going to a conference at Warwick University in July. Collaboration has been very positive.</p>	
5.	<p>ATTENDANCE AND WELLBEING</p> <p>The following document had been shared with Governors in advance:</p> <ul style="list-style-type: none"> • Head's Report May 2025 – showing the Fischer Family Trust attendance data. <p>A copy of the DfE Attendance Data was tabled in the meeting.</p> <p><u>Staff Wellbeing</u> Discussion of this item was referred to the Part 2 minutes for the purpose of confidentiality.</p> <p><u>Attendance</u> The two sets of attendance data show a different picture.</p>	



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	<p>The Fischer Family Trust data shows the school's attendance to be above the national average.</p> <p>GH explained that the DfE document shows the school as having 9% of pupils as persistent absentees. This includes pupils in the Nursery classes, who do not count in the attendance data. Nursery pupils only attend for half a day. The school has 0% persistent absence.</p> <p>The DfE document compares Lostock Hall to similar schools on the IDACI measure (measure of deprivation). Page 9 is useful as it shows Lostock Hall's attendance to be below that of similar schools. GH has asked ED to discuss this with the Local Authority Attendance Team. The DfE document does give strengths of the school and areas for development.</p> <p>ED explained that the school has a monthly meeting with the Local Authority Attendance Team and two targeted meetings. Last month the focus was on Y1 and Y4, areas which the school knows about and is working with.</p> <p>GH added that the school has seen an increase in term-time holiday requests. The two-week May half-term seems to encourage the taking of longer holidays. Fines are being issued.</p> <p>One case study was discussed. Appendix 3 is being followed in conjunction with Poynton High School.</p> <p>The Fischer Family Trust data shows good attendance for Y5 but not for Y1.</p> <p>ED explained that Ofsted had asked for attendance scenarios. The school was able to share case studies over a three-year time.</p> <p>The school had been asked by the Local Authority to look at pupil attendance below 90%. From September/October 2025 the school will raise its threshold back to 95%. The school can see the impact low attendance has on learning.</p> <p>Q: Does the school set an attendance target? Response: Yes, it is above 95%.</p> <p>Q: Does the Trust dictate the percentage? Response: No, the target is set by the school.</p> <p>Governors were advised that some Reception families had taken their children on holiday. They are not recorded because the children are four years old.</p> <p><u>Pupil Wellbeing</u></p> <p>Q: Have the SATs gone well? Response: Yes, they have. Pupils have come in for toast and juice beforehand. On Thursday lunchtime McDonald's has been ordered and will be delivered to school.</p> <p>Q: How is Mrs Myers? Response: Mrs Myers is very organised. A TA has been used to support the SATs. The cohort has been split into two cohorts. The tests have been held in the Hall. Yesterday prompters were used.</p> <p>Q: Do Governors attend the tests? Response: They don't but there are still opportunities on Wednesday and Thursday from 9am onward. One Governor said they would try to attend.</p>	



ITEM		ACTION
	<p>Action: To approve/confirm the Link Governor for Wellbeing at the LGB</p> <p>Action: To invite Governors into school to observe the administration of SATs testing</p>	<p>Clerk</p> <p>GH</p>
6.	<p>SCHOOL DEVELOPMENT PLAN (SDP)</p> <p>A copy of the Lostock Hall School Development Plan 26 27 was shared with Governors in advance.</p> <p>GH guided Governors through the following updates since January 2025:</p> <p><u>Teaching & Learning 1:</u> The school is planning for greater consistency in spelling. Progress is being made.</p> <p><u>Oracy:</u> Support strategies are being shared with members of staff. Individual support is being provided. It enables members of staff to deepen the learning involvement of pupils and to gain in confidence when teaching oracy.</p> <p><u>Internal Writing Moderation:</u> There have been two meetings at Disley Primary School for KS2 Writing moderation. The meetings have been very beneficial. The Trust Director of Learning has fed back the key points to all schools from the Writing moderation.</p> <p><u>Embedding Maths Mastery:</u> The Trust Learning Walk report will be shared with Disley and Hague Bar. The Report may be shared with Glossopdale and Poynton.</p> <p><u>Teaching & Learning 2:</u> The school continues to work on raising outcomes.</p> <p>The school is undertaking a review of the MFL curriculum.</p> <p>All subjects are now using assessment criterion.</p> <p>Q: Where have the criterion come from? Response: The school uses a commercial scheme, the National Curriculum subject statements and the curriculum statements.</p> <p>GH explained that from 2022 the school has seen an annual improvement in the number of pupils achieving the expected standard of work. Members of staff have a clearer understanding of teaching and assessment. This is why now is the time to review MFL. GH has looked at the Ofsted guidance and listened to the Challenge Team to understand that raising cultural awareness is a key focus. Members of staff need to know when and why it can be planned into the curriculum.</p> <p>Two Senior Leaders are reviewing all curriculum plans. They are looking at Reading and Writing and the order it is taught in, to try to make space for the foundation subjects.</p> <p>Q: So, you will be using English time to bring in other subjects? Response: There will be more opportunities to reinforce, revisit and embed the foundation subjects. All subjects will be cross referenced to identify opportunities for reinforcement of prior learning or to remove duplication.</p> <p>Q: Does the school have enough volunteer readers?</p>	



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	<p>Response: In KS2, yes. KS1 are following a specific programme. They do three days of guided reading – decoding, prosody and comprehension. In Y2 pupils move from guided reading to independent reading, when it is important to have readers. Y2 then move onto Pathways to Read.</p> <p>Q: When will more readers be needed? Response: Possibly in September 2025. The school has a volunteer pack ready for readers.</p> <p>Action: To invite readers to attend the school when required</p> <p><u>Community:</u> Partnerships with the Trust are deepening. The SLT are going to a Warwick University Conference. This follows the work done with SEND and its action plans. The SLT focus on the curriculum has deepened. There are weekly subject review meetings when books are looked at. This supports the development of the Middle Level Leaders.</p> <p>Q: Does the school have any partner schools overseas to develop their cultural learning? Response: Not yet. The development of cultural capital will come through the review of MFL.</p> <p>Q: Does the school have foreign penfriends? Response: Not now, we did in the past.</p> <p>MD left the meeting at 5.55pm.</p>	<p style="text-align: center;">GH</p>
7.	<p>50th ANNIVERSARY PLANS UPDATE</p> <p>ED explained the following plans in place:</p> <ul style="list-style-type: none"> • The PTA has designed tea towels. • A 1970s school meal has been ordered. • There will be a dressing up day when pupils can dress from the 1970s, 1980s or 1990s. • There will be a one-off whole school photograph. • There may be commemorative pin badges. • There will be a Celebration Day until 5.30pm on 11th July. <p>Q: Will Governors be invited to the Celebration Day? Response: Yes, they will be.</p> <p>Action: To invite Governors to the 50th Anniversary celebrations</p> <p>ED continued to explain that alumni have been contacted to provide photos and information to share on Poynton News and the school website. This will help to mark the 50th year of the school.</p> <p>Q: What is the date of the meal? Response: The date is to be confirmed.</p> <p>Q: Will Chartwells plan the menu? A: Yes, they will.</p> <p>ED added that on a Thursday songs from the 1970s are being picked and played in school.</p>	<p style="text-align: center;">ED</p>



ITEM		ACTION
	<p>Q: What is the actual date of the anniversary? Response: The school was handed over to the Governors in July 2024.</p> <p>Q: Is there a gladiator coming? Response: An application has been made for one to attend for just one hour, as their fees are high.</p> <p>Q: Will there be any money-making opportunities? Response: The PTA will sell ice-cream. They will hold a tombola and raffle. Money will be made from the sale of the T-shirts.</p> <p>Q: Can the PTA be used for other things? Response: Yes, they will support elsewhere.</p> <p>The only cost to the school will be for the pin badges.</p>	
8.	<p>GOVERNOR MONITORING AND TRAINING</p> <p>Governors noted that their training is up to date.</p> <p>The Clerk asked when safeguarding and PREVENT training updates had been completed. She was advised to contact the School Business Manager for a record of training.</p> <p>Action: To ask the SBM for Governor training records - completed</p> <p>Action: To upload training records to Governor Hub</p> <p>GH explained that Governor Hub will cost £350 for 2025-2026. This will also allow access to Knowledge, the Governor Hub equivalent of The Key.</p> <p>Q: If the school did not purchase Governor Hub, what would we use? No answer was given to this question.</p>	<p>Clerk</p> <p>Clerk</p>
9.	<p>ANY OTHER BUSINESS</p> <p>There was no additional business raised for discussion.</p>	
10.	<p>POINTS TO HIGHLIGHT/COMMUNICATE TO THE LGB AND TLP</p> <p>Governors are pleased to hear that being a member of the Trust has many positives. The school now feels that it is receiving value for money from the Trust. The CEO is open and transparent in conversation. GH feels listened to. The school can see progress in strategic direction.</p> <p>Q: Is there room for growth? Response: GH has already shown one prospective Headteacher around the school. There is a further visit planned for another Headteacher on 16.05.25 and there are a further two schools completing due diligence.</p> <p>Q: Are these schools also visiting Disley? Response: They are visiting all primary schools in the Trust.</p> <p>Visitors have commented on the excellence they have seen in the school.</p>	



ITEM		ACTION
11.	<p>IMPACT OF THE MEETING</p> <p>Governors discussed the latest data capture provided by the school. They were assured that the school is working with all pupils on roll to ensure that they receive the support they need to achieve the standards which they are capable of. Governors noted the positive impact of having joined the Trust which provides moderation and CPD opportunities for members of staff to develop their assessment skills to enable more accurate data to be presented. Governors agreed to monitor this information through their link visits.</p> <p>Governors discussed the staffing situation in school, balancing the school's financial situation with the needs of the pupils with regards to quality teaching and support in the classroom. Whilst financial prudence is a consideration, Governors agreed that the needs of the school and its pupils are of paramount importance.</p> <p>Governors received an SDP update which assured them that the school continues to progress against its key priorities. There was discussion of the value of Forest School provision within the curriculum and the exciting collaboration with Vernon Primary School regarding the teaching of Modern Foreign Languages. Whilst looking at the wider curriculum, Governors were advised of the celebrations in school to commemorate Lostock Hall's 50th anniversary.</p> <p>Governors continue to work with the school to monitor staff and pupil mental health and wellbeing. This is a key priority for Governors. Monitoring will continue into the Summer and Autumn Terms 2025.</p>	
12.	<p>DATES OF NEXT MEETINGS:</p> <p>The date of the Finance & Staffing Summer 2025 meeting was confirmed as: Tuesday 10th June 2025 at 5pm. (Meeting to be clerked by Laura Furness as Maria Wilson already has a work commitment.)</p> <p>The date of LGB Summer 2025 meeting was confirmed as: Tuesday 17th June 2025 at 5pm.</p> <p>Action: To send potential meeting dates for 2025-2026 to the Headteacher and Chair of Governors - completed</p>	Clerk

There were no previous Part Two Minutes or Actions therefore no Part Two discussion took place. However, some confidential staffing references discussed under Part One were recorded under Part Two.

The meeting closed at 6:10p.m.

.....E.Latch.....Chair

.....15.10.25.....Date